

# Hong Kong First Class Academy Tutorial School

School Registration Number: 569690

4/F, Waga Commercial Building, 99 Wellington Street, Central, Hong Kong

**Tel:** 852 2526 9156

**Website :** www.firstclass.edu.hk

**Email :** help@firstclass.edu.hk



## Student Information & Regular Lesson Request Form

Please complete the details below and return to Hong Kong First Class Academy Tutorial School.

Please complete a different form for each student.

For booking of lessons during holidays only, please also complete the relevant Holiday Lesson Booking Form.

Family Name:  Given Name:

Home Address:

Student's Tel No:  Home No:

Email Address:  Date of Birth:

School:

Examination/Course of Study (Please select from the following)

GCSE       IELTS       C.E. 13 Plus       SAT       GCE 'A' Level       IB       SSAT

HKDSE       Other (please specify)

Parent/Guardian:  Relationship:   
(same as HKID)

Tel No:  Fax No:

Where would you prefer the invoice to be sent at the end of each month? (Please select only ONE of the following)

Home Address

Other (please specify)

Subject requirements and student availability :

Referred by:  Contact No.:

### Terms and Conditions

I confirm the information herein is correct and true and that I am the lawful Parent/Guardian of the students who details are provided.

My name provided herein is the same as that on my Hong Kong Identity Card as issued by the Government of Hong Kong SAR.

I agree to the fees as outlined in the currently published Fee Schedule and will be charged in arrears.

I agree to the Terms and Conditions as stated on the currently published Fee Schedule.

I agree to the currently published Cancellation Policy.

Before enrolling the above named at this tutorial school, I received sufficient promotional information and I visited the school website to know about the tutorial service being provided. I am aware of the information contained on the website and promotional information including tuition details, fees, information on the principal and teachers and refund policies and procedures (where applicable). I understand that fees are collected in accordance with the Education (Exemption) (Private Schools Offering Non-formal Curriculum) Order.

Hong Kong First Class Academy Tutorial School reserves the right to change its policies and procedures without notice.

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_